



Moosomin First Nation Education Council

Box 412 Cochin SK S0M 0L0 Phone: (306) 386-2180 Fax: (306) 386-2283

"Together we will work to offer Holistic Education for our Children"

Learning Resource Assistant for Special Education

Overview

Moosomin First Nation School is Pre – K to grade 9 and is located 30 kilometers north of North Battleford Saskatchewan. Moosomin First Nation Education Council (MFNEC) is dedicated and culturally rooted to furthering academic, cultural and language pride of all students. MFNEC is accepting all applications for the 2022 – 2023 school year for the Learning Resource Assistant position. Placement of the successful candidate will work with Pre – K to grade 9 students and teachers.

Qualifications

- Must hold a Bachelor of Education (B.Ed.).
- Post degree certificate in Special Education is an asset.
- Possess a Teacher Professional "A" Certificate.
- Must provide a criminal record (CPIC) and vulnerable sector check.
- Possess a valid Saskatchewan Driver's License.

Knowledge, Skills & Abilities

- Ability to treat students in a respectful, responsible, and fair manner with due consideration to the student's physical, social, and psychological development.
- Commitment to student learning and success for all students.
- Ability to maintain records as directed by the Principal.
- Ability to maintain confidentiality regarding parents, families, and staff.
- Demonstrate ability to work under pressure, prioritize, multi-task, and meet deadlines.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to establish and maintain effective relationships, be approachable and be professional.

Responsibilities

Under the supervision and direction of the Principal, the Learning Resource Assistant will assist the Learning Resource Teacher and will primarily be responsible for supporting students with special needs.



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Duties:

Support Student Learning

- Provide direct individual and/or small-group instruction to students to target academic goals according to their Individual Education Plans (IEP's).
- Provide support to students in the group learning environment to target academic, vocational, and behavior goals according to their IEPs.
- Provide support to students in the group learning environment on curriculum accommodations and to support access to the general education curriculum according to their IEP's.
- Ensure the safety of students including, but not limited to, assisting in conducting emergency drills and cleaning of workspace.

Accountability and General Administration

- Return all correspondence, including phone calls and emails, within a reasonable period of time and be accessible during regular school hours and respond to administrative needs and inquiries in a timely manner.
- Attend and participate in all required meetings, trainings, and school functions and promote and participate in creative exchange of ideas.
- Observe confidentiality.

Community Relations

- Develop positive relationships with parents and community.
- Communicate and support the school's mission, policies, and procedures.
- Represent the special needs programs in a positive and professional manner.
- Assist with maintaining a positive and effective work environment.

Professional and Organizational Development

- Seek innovative approaches to self-directed learning and formal training.
- Practice reflective observation regularly and maintain growth mindset.
- In collaboration with the Principal, learning resource teacher, teachers, and educational assistants, plan for own career growth and ongoing professional development.
- Understand and contribute to the MFNEC's vision, growth, and development.



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Salary

MFNEC follows Article Two of the Saskatchewan Teacher's Federation's 2019-2023 Provincial Collective Bargaining Agreement.

Please apply in writing by submitting a covering letter and detailed resume to:

Quenton Swiftwolfe - Education Coordinator

Box 412 Cochin, SK S0M 0L0

Phone: (306) 386-2280, Fax: 306-386-2283

Email: Quenton.swiftwolfe@mfnecc.ca

We thank all candidates who submit their cover letters and resumes for consideration. However, only those candidates selected for an interview will be contacted. If your work experience has changed or if you have acquired additional education, be sure to submit your updated resume so that we may review your full career path.

CLOSING DATE: Friday May 27th at 3:30pm