



# EMPLOYMENT OPPORTUNITY



<b>POSITION: Jordan's Principle Coordinator</b>	<b>DEPARTMENT: Health</b>
<b>JOB CLASSIFICATION: Full-Time</b>	<b>REPORTS TO: Alison Tatar</b>

## SUMMARY OF POSITION:

The Service Coordinator takes the functional and operational lead in the implementation and on-going commission of the Jordan's Principle – Child First Initiative (JP-CFI) program. This program will ensure those children and their families have access to the health and social services they need, when they need them and to ensure that they do not experience denials, delays or disruptions of services due to jurisdictional disputes.

## KNOWLEDGE / SKILLS AND ABILITIES / ATTRIBUTES:

- ✎ Knowledge and respect for the culture, traditions and customs of the local First Nation communities
- ✎ Knowledge of political structures and processes in First Nations governments
- ✎ Knowledge of Federal, Provincial and First Nation Health Care Systems, Education Systems and Child Welfare systems
- ✎ Ability to establish key contacts with relevant agencies and community partners to facilitate meetings and the sharing of information between the parties
- ✎ Willing and able to follow direction in a timely, accurate and detailed manner
- ✎ Possess personal initiative in getting things done in an organized and coordinated manner
- ✎ Reliable and dependable, and accountable for time and outcomes
- ✎ Able to work collaboratively with leadership and staff to achieve desired outcomes
- ✎ Ability to pay attention to detail, and be thorough and accurate in gathering, tracking and storing information
- ✎ Ability to work in a fast-paced environment and complete tasks in a timely manner
- ✎ Ability to speak Cree would be an asset.

## QUALIFICATIONS:

- ✎ BScN, RN or BSW from a recognized education institution; or a diploma and significant work experience in the human services field
- ✎ Current registration and in good standing with respective regulatory body in the province of Saskatchewan
- ✎ Clean and clear Criminal Record Check and Vulnerable Sector Check
- ✎ Excellent writing, communication and presentation skills
- ✎ Must be computer literate and have experience working with programs (Microsoft Office, Word, Excel, PowerPoint)
- ✎ Must possess a valid driver's license, access to a vehicle, and be willing to travel
- ✎ Ability to speak Cree is preferred and is a definite asset.

Please apply by submitting a **covering letter and resume** to:

**Attention: Sabrina Myo**  
 Human Resources Manager  
 Moosomin First Nation  
 PO Box 98  
 Cochin, SK, S0M0L0  
 Phone: (306) 386-2206  
 Fax: (306) 386-2098  
 Email: [sabrina.myo@moosomin.ca](mailto:sabrina.myo@moosomin.ca)

**Closing Date: August 12, 2022, at 3:30pm**

*PREFERENCE WILL BE GIVEN TO QUALIFIED Moosomin First Nation Members.  
 Please note that only those candidates selected for an interview will be contacted.*