

MOOSOMIN FIRST NATION	BAND MEMBER SUPPORT POLICY
AUTHORIZATION: <ul style="list-style-type: none"> • Chief and Council • Motion • Date: November 25, 2013 	EFFECTIVE DATE: <p>November 25, 2013 Updated: July 2014 January 2015 April 27, 2015</p>

POLICY STATEMENT: Moosomin First Nation is committed to assisting Band Members under **emergent circumstances who lack the financial resources to deal with the situation.** This assistance will be provided only within policy and within approved budgets.

The following funding guidelines have been developed by the Chief and Council of Moosomin First Nation for financial assistance for Band Members who encounter an **emergency or urgent situation and lack the resources to deal with it.** These guidelines apply to on and off-reserve Band Members and funds will come from own source revenue based on approval of an annual budget for these purposes and the eligibility of the applicant and the nature of the request.

Eligibility:

- Applicant must be a Moosomin Band Member **whose name appears on the Band Membership list** (as opposed to the Indian Registry List)
- When assistance for the same issue is granted under any other policy or program, that will be taken into consideration and may result in a denial or reduction in assistance granted through Band Member Support.
- Moosomin FN's own source revenue will be the payer of last resort for any request.
- Granted only once per fiscal year per individual (April 1 – March 31) or on a case-by-case basis with any 2nd or subsequent requests to come to Chief and Council.
- Maximum of \$250/year per individual
- If any repayment provisions are required as part of the approval, repayment must be done in full before another Band Member Support request will be considered.

Support Criteria:

Band Member Support will apply to the following priority situations:

- **Health related emergencies** (MFN reserves the right to verify circumstances before payment is issued)
- **Cultural Support** for Feasts (makers) at \$100 per event; Sundances at \$1500 to the Sundance Maker; Individual cultural or spiritual support at \$75 per adult band member per year
- **Other Emergent Situations:** \$250 cap will be applied
- **Funeral Travel** (specific to immediate family deaths off reserve) – See Funeral Assistance Policy

Eligible Expenses:

- **Travel** for specific **emergency** purposes at a rate of .24 cents per km
- **Meals** at \$37.50 per day

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- **Incidentals** (such as Parking) at \$14 per day
- **Accommodation** may be funded as well depending on the circumstance at a rate of \$110 per night up to 3 nights, but must fall within the \$250 cap

Payment Process:

- Purchase Order where applicable
- Cheque to the Band Member from Band General Income Account

Budget:

- It is the decision of Chief and Council to adopt an approach that attempts to provide some assistance for urgent and emergent situations that are beyond the Band Members' ability to deal with. However, when the annual budget is exhausted, subsequent requests will be denied until such time as a budget is approved and funding in place.

Application:

- All requests for any of the above shall be **in writing** addressed to Chief and Council, and where possible, using the **Band Membership Assistance Request Form**.
- Requests that fall within policy can be handled by Administration providing sufficient budget exists.
- Requests outside of policy must be brought to a duly convened Chief and Council meeting or signed by a quorum of Chief and Council (5) to indicate approval and authorization to pay.

Policy Amendment:

- Amendments to this policy are made via recommendations to Chief and Council or upon annual review by Chief and Council. All amendments must be ratified by a motion of Chief and Council to be accepted for implementation.

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BAND MEMBERSHIP SUPPORT REQUEST FORM

Date: _____

Applicant Information

Name: _____
Address: _____
Phone Numbers: _____
Treaty Number # _____

✓ Details of Request: (please attach any back-up or supporting documentation):

Financial Information: Purpose / Amount of Request(s):

	\$
	\$
	\$

Total Amount of Request \$ _____

Make Cheque to be payable to:

Applicant's Signature x _____



**Quorum of Chief and Council Signatures indicate Approval if outside of policy
(minimum of 5 signatures required)**